



the **GERMAN AMERICAN**
SCHOOL of **PORTLAND**

GSP Board Meeting Agenda

the German American School of Portland
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GSP Board Meeting Minutes

June 18, 2008

1. Old Business

- **Communications** –
- **Guiding principles document**—Agreed to instead write a Board Member Expectations document. Mariah to work with Marilyn Scott to get a template, and revise from that for review in August.

2. New Business

- **Update on progress since the retreat**
 - New committees—Outreach, Fundraising. No update from Fundraising, as Committee Chair Sig Thoma was unable to attend. Outreach Committee is planning to solicit committee membership from the parent body.
 - New goals—business model planning (Sam) Gathering data for model.
- **All School Meeting presentation**—Reviewed the material to be posted on the GSP web site and presented on June 12th. Agreed to wording for vision “pillars” and three to five year goals, as follows.
 - **Vision Pillars:**
 - Use **German as an access point** to the multicultural world
 - Create a **learning community**
 - Pursue **academic excellence** at all levels
 - Demonstrate **environmental stewardship** in our programs
 - **Three to Five year Goals:**
 - Work toward owning a facility.
 - Revise the business model to reach a target student body of 200
 - Work towards accreditation
 - Diversify and grow our financial base.
 - Develop a community outreach program
 - Increase board visibility and communication.
- **Summer schedule**—Decided to hold a 'virtual meeting' in July, with an e-mail update from Head of School and committee chairs. Will meet face to face in August. Agreed to hold a Board-Staff dinner in late August before school starts.

3. Teacher / Staff Feedback

- Board update to teachers on goals was well received.

4. Head of School Report

- **German Gov't:** Grant received for building improvement.
- **Staffing Changes:** Discussed changes to staffing. All head teacher openings have been filled. Teaching assignments will be decided and communicated to parents in late summer.

• Total Enrollment as of June 9 :		Compare to 06-07
○ Preschool:	67	Preschool: 52
○ Kindergarten:	20	Kindergarten: 23
○ Grade School:	80	Grade School: 56
	167	Total: 127

• **Enrollment projections for 08-09 as of**

Preschool: 49

Kindergarten: 23

Grade School: 86

Total projected 158

5. Committee Updates

- **Finance:** Reviewed and approved '08/'09 budget in closed session.
- **Facilities:** Agreed to approve add'l funding for construction of bathroom in classroom, to facilitate 4 pre-school classes, 2 Kindergarten, if enrollment requires. Upstairs almost complete. Downstairs work starts next week. On track.
- **Governance:** no update
- **Outreach (see above)**
- **Fundraising (see above)**

Upcoming Topics:

- get template for board member expectations and update for GSP
- revisit the vision and pillars statement, it's too long
- discuss spending priorities for any surplus funds